

FORM 01 CHECK LIST

Kindly Complete and to be Return by August 1, 2010

Please Complete and Return to : Koelnmesse YA Tradefair Pvt. Ltd.,
B-501/502, Kemp Plaza, Mind Space, Chincholi Bunder (Ext.), Off. Link Road,
Malad (W), Mumbai - 400064, INDIA Tel: +91-22-42107803; Fax: +91-40-40034433
E-mail: k.goda@koelnmesse-india.com, URL: www.koelnmesse-india.com



Exhibitor : _____ Stand#: _____ Contact: _____

Address: _____

E-mail _____ Tel: _____ Fax: _____

NOTE: Please INDICATE whether required -

Services	Form	Services required (Yes/No)
▶ Check List	01	Compulsory for all Exhibitors
▶ Catalogue Entry Form	02	Compulsory for all Exhibitors
▶ Catalogue Entry Form (Additional)	03	
▶ Advertisement Order Form	04	
▶ Sponsorships	05	
▶ Exhibitor Badges	06	Compulsory for all Exhibitors
▶ Shell Scheme	07	Compulsory for Shell Scheme Exhibitors
▶ Stand Construction / Decoration (Shell Scheme)	08	
▶ Floral / Plant	09	
▶ Furniture & Accessories	10	
▶ Lighting and Electricals	11	
▶ Power supply for Machinery / Equipment	12	
▶ Compressed Air	13	
▶ Water and Drainage	14	
▶ Computers / Audio Visual Equipment	15	
▶ Internet / Telephone and Fax	16	
▶ Manpower / Stand Hostesses / Stand Cleaning	17	
▶ Heavy / Large Exhibits	18	
▶ Forwarding Services	19	
▶ Business Matchmaking	20	
▶ Visa Invitation Letter	21	
▶ Marketing and Mailings	22	
▶ Hotel Reservation Form	23	

If any of the above services are required, kindly send this form together with the respective order form to Koelnmesse YA Tradefair.

Your cooperation will assist us to operate efficiently and ensure a hassle free operation on site.

Thank you.

Place :

Date:

Authorised Signatory with Company Stamp